



# BASIN RECREATION

To: Snyderville Basin Special Recreation District Board Members  
From: Ben Liegert, Park and Facilities Manager  
Steve Good, Parks Supervisor  
Date: August 1, 2024  
Re: Concrete repair services - Trailside, Willow and Matt Knoop Parks

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## **Background:**

Concrete surfaces are an essential part of making the District's parks accessible, but these materials shift and settle over time, especially in harsh winter conditions. As the parks age it is important to periodically inspect sidewalks and other flatwork to maintain their function. This year, District staff has worked on the three parks listed below to assess the need for concrete repair.

## **Discussion:**

The concrete at Willow and Matt Knoop Parks has already been repaired, but the addition of Trailside Park pushed us over the \$20,000 procurement threshold that requires approval of the Administrative Board. For that reason, we are requesting approval to finish the project. Funds from the Parks and Facilities Department's O&M budget will be used for the project.

Willow Creek Park- \$12,466.00

Matt Knoop Park- \$2,212.60

Trailside Park- \$14,011.55

In accordance with procurement policy for contract services below \$50,000, staff reviewed the qualifications of two contractors and obtained a single quote for concrete repair at Trailside, Willow and Matt Knoop Parks. Employing a contractor to complete these services will improve accessibility throughout the parks.

**Proposed Motion:** To award the concrete repair contract services to Precision Concrete for \$14,011.55 and allow the District Director to execute the relevant documents.