



BASIN RECREATION

To: Snyderville Basin Special Recreation District Board Members

From: Dana Jones, District Director
Matt Wagoner, District Superintendent

Date: 7/11/2024

Re: 2024 Capital Projects and Capital Replacement Budget Amendment

Background:

Capital Replacement

Vehicle Replacement - Hiring a fleet manager at the beginning of this year has come with a new approach to vehicle replacement. Several trucks were identified for replacement based on the fleet manager's recommendation which had not been included in the budget. The amended budget reflects these additional costs.

Website Redesign – originally included in the operating budget as a consultant expense. During the audit process it was recommended that this be classified as a digital asset and included in the capital replacement schedule to more accurately reflect the expense.

Fieldhouse entrance renovation – A portion of this line item was spent on the design and construction documents. The bulk of it was reserved for construction, but the request for proposals did not attract any bidders. This will be added to the project list for 2025.

Trail projects - The restoration and improvement of the Wasatch soft surface trail was a late addition so was not included in the original proposed budget. Asphalt replacement expenses were overlooked in the original budget but is still a necessary project for the year.

Capital Projects

Silver Creek Village soft surface trail - added in response to the various planning processes completed after the adoption of the 2024 budget. Silver Creek Village is a focus area for many future capital projects and the addition of the trail with existing impact fee funds was a strategic step forward for this site.

Additional Design/Engineering Costs – after completion of the Strategic Action Plan and hiring of new staff on the project team, the District's approach to projects is being refined. Staff



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would like to allocate some funding for design and engineering for projects that are scheduled for future completion. As we begin several large capital projects, this will give the District more lead time to procure, permit, and complete projects.

Discussion:

Other 2024 project updates

Matt Knoop Turf Field Replacement completed

Willow Creek Tennis/Pickleball Court Shades installed

RTS precast vault restroom installed

5 vehicles/equipment purchased and 5 vehicles/equipment discharged as surplus

Run-A-Muk parking area expansion is permitted, construction will begin soon

Engineering has begun on the East Canyon Creek Trailhead improvements at the PP-50 parcel

Recommended Motion: To adopt the amended capital budgets and forward to Summit County Council for approval

Capital Replacement 2024						
GL	Dept	Replacement	2024	Amended	Fund Source	Notes
6902	Parks & Facilities	Commercial lawn mower	\$ 110,000.00	\$ 91,000.00	PTIF 2811	amended for actual cost
6902	Parks & Facilities	UTV	\$ 40,000.00	\$ 13,000.00	PTIF 2811	amended for actual cost
6904	Recreation	Fieldhouse fitness equipment	\$ 90,000.00	-	PTIF 2811	combined with cardio equipment and adjusted for quoted price
6902	Parks & Facilities	Parks & Facilities contingency	\$ 40,000.00	\$ 40,000.00	PTIF 2811	
6904	Recreation	Fieldhouse contingency	\$ 20,000.00	\$ 20,000.00	PTIF 2811	
6903	Trails & OS	UTV	\$ 56,000.00	\$ 40,000.00	PTIF 2811	Updated to reflect department and accurate cost. RTP grant awarded will cover 80% of cost.
6902	Parks & Facilities	Replace Matt Knoop Turf Field	\$ 610,000.00	\$ 610,000.00	PTIF 2811	Project completed.
6904	Recreation	Cardio and Fitness Equipment	\$ 70,000.00	\$ 72,000.00	PTIF 2811	
6904	Recreation	Fieldhouse Entrance Renovation	\$ 150,000.00	\$ 26,000.00	PTIF 2811	For design services only. No responsive bidders for construction
6903	Trails & Open Space	Trails & Open Space contingency	\$ 20,000.00	\$ 20,000.00	PTIF 2811	
6904	Recreation	Fieldhouse contingency	\$ 20,000.00	-	PTIF 2811	Not necessary, applied to other projects
	Trails & OS	1-Ton Pickup		\$ 70,000.00	PTIF 2811	
	Trails & OS	1-Ton Dump Bed (T-30 replacement)		\$ 58,000.00	PTIF 2811	76000 less 18000 for T-30 trade.
	District Services	Website Redesign		\$ 55,000.00	PTIF 2811	Includes 10% contingency. Advised by audit to classify as capital asset.
	Trails & OS	Wasatch Trail Overlay		\$ 117,000.00	PTIF 2811	Added to capital as a major restoration of trail
	Trails & OS	Asphalt Replacement		\$ 75,000.00	PTIF 2811	Added areas where replacement was critical
	Parks & Facilities	Design/Engineering		\$ 50,000.00	PTIF 2811	Lower Trailside playground replacement and site improvements. Willow Pond engineering refinement.
			<u>\$ 1,226,000.00</u>	<u>\$ 1,357,000.00</u>		

Beginning Balance PTIF 2811	2,952,718	Excluding grant funds
General Fund Contribution	700,000	
Fund Requirement for PTIF 2811	(932,000)	Excluding grant funds
Fund Requirement for Grants	-	
Grant Contribution	-	
Year End Balance PTIF 2811	<u>2,720,718</u>	Excluding any accrued grant funds

Beginning Balance	2,952,718	Includes grant and GF funds for 2023	3,652,718
Ending Balance	2,720,718		2,720,718
Average Balance	2,836,718		
Interest Rate	3%		
Interest Income	<u>85,102</u>		

Capital Projects 2024

GL	Dept	Item	2024	Amended	Fund Source	Notes
6000	Trails & OS	Trailhead and Trails Development	\$ 707,000.00	\$ 602,000.00	Impact Fees	Some Trails Development funds allocated to SCV soft surface trail.
6910	Trails & OS	Trailhead Improvements RAM & RTS	87,231.00	\$ 87,231.00	Grant	RAPREC-15-21 Grant expires Nov 1 2024
6400	Trails & OS	Trailhead Improvements RAM & RTS	400,000.00	\$ 339,000.00	Impact Fees	amended based on final bid amount (427k minus RAP grant)
6000	Trails & OS	East Canyon Creek Trailhead Expansion	60,000.00	\$ 22,000.00	Impact Fees	amended based on final bid amount for engineering
6000	Trails & OS	Bitner Road to Silver Creek	350,000.00	\$ 350,000.00	Impact Fees	
6745	Trails & OS	Groomer for UTV	12,000.00	\$ 12,000.00	PTIF 4917	
6912	Parks & Facilities	Tennis Court Shades	99,489.00	\$ 99,489.00	Grant	Project completed.
6740	Parks & Facilities	Bobcat Skid Steer	75,000.00	\$ 75,000.00	PTIF 4917	Procured.
	Parks & Facilities	Design/Engineering		\$ 99,000.00	Impact Fees	SCV site development
6000	Trails & OS	Silver Creek Village Soft Surface Trail		\$ 105,000.00	Impact Fees	Permitted and ready for mobilization

\$ 1,790,720.00 \$ 1,790,720.00

Beginning Balance PTIF 4917	4,428,224	Excluding grant funds
General Fund Contribution	500,000	
Fund Requirement for PTIF 4917	(87,000)	Excluding grant funds
Fund Requirement for Grants	(186,720)	
Fund Requirement for Impact Fees	(1,313,000)	
Grant Contribution	1,313,000	
Impact Fee Contribution	186,720	
Year End Balance PTIF 4917	<u>4,841,224</u>	Excluding any accrued grant funds

Beginning Balance	4,428,224	Includes grant and general fund contribution funds for 2023	6,241,224
Ending Balance	4,841,224		4,841,224
Average Balance	4,634,724		
Interest Rate	3%		
Interest Income	<u>139,042</u>		